

Mayor David Sims called the regularly scheduled council meeting of April 5, 2016 to order at 7:00 p.m. Present for the meeting were Mayor Sims, Council President Rick Alonzo, Council Members Ron Smith, Connie Wells, and Adam Arthur, Clerk Kris Larson, City Administrator Mike Klaus, Fire Chief Pat Warkentin, City Attorney Andrakay Pluid, and Mechanic Jimmy Dorhofer. Also present were Jerry Higgs, Jessica Tingley, Sandy Ashworth, and Craig Anderson.

Sandy Ashworth thanked the council and mayor for the support of the Gem Grant for the Library. The equipment for the fab lab is in place and being used. The gem grant was for remodeling the downstairs of the Library for the fab lab. There is space for design and also a space for working with students where there is privacy. The shop bot is an automated router that is now in place. Phase two is to remodel the storage area to be used for multi-media or classroom space. Derrick Grow will be the fab lab manager. He and Craig went to the Fab Lab Network Symposium in Arkansas in March. Sandy said there is an explosive rate of growth for fab labs in the world. Craig said with fab technology it takes six months and \$3,000 to prototype a business where it used to be three years and \$500,000 to start a business. Craig said in the past 15 years some of the proposed business projects at school have turned into real businesses. Sandy is retiring soon and Craig will be her replacement at the Library. She invited the group to come to the Library to see the fab lab and Library remodel. The Library also has live communication capability now. This is another learning tool for our community. Folks in our community can have access to Microsoft IT Academy. The Library is also enrolled as a testing center for certifications. Linda.com is another online educational tool to teach professional skills including coding. This training is also certified. Council expressed their appreciation to Sandy for her efforts. Craig said certifications are actual tested and proven skill sets that employers are looking for. Craig applauded Sandy's remodel for the fab lab and said it is what it is supposed to be. The Library is working with Department of Labor and networking on a regional basis to help people learn necessary skill sets to make them more employable.

Craig and Sandy left the meeting at 7:17 p.m.

Jerry Higgs had an issue with the way the sign ordinance and downtown district ordinance hearing was conducted. He felt Lisa ran the whole show. He said when he asked about content Lisa was very helpful and showed him where things were, but when he gave a comment about policy she took exception to what he had to say and minimalized it. He said when he comes to talk about policy he comes to talk to council not the consultant. He thinks Lisa overstepped her bounds and stepped on the attorney's toes. He has heard the same comments coming out of planning and zoning. Mayor Sims asked that Jerry discuss this with him privately rather than in a public meeting.

Fire Chief Pat Warkentin gave the police report. He said there was a mutual aid fire with Paradise Valley before the last meeting. He said it takes Paradise 20 minutes to respond. Pat said Idaho State Patrol (ISP) requested Bonners Ferry's Fire rescue to respond so they went to the accident on Highway 95 near McArthur Lake. Weekend before last there was a meeting in the visitor center and a person got stuck in the elevator and pushed the emergency button. Pat said the doors were not open. They posted that the elevator was out of service. Pat said we

should address this issue. Mike Klaus said the elevator repair man was here and Mike will check with Pat to make sure the repairs were made after the incident. Ron Smith asked Pat about the county's rescue abilities. Pat said he understands that the county commissioners want to get out of the extrication business and have an ambulance that is patient care and transport. He said anything serious will need to be done by someone other than the ambulance crew. Ron asked what would have happened if an accident was on a county road, if Pat would have been called out. Pat said on a bad accident such as the one last week emergency extrication needs to roll immediately, not wait, as it can mean life or death. ISP Officer Dusty Kralic told Pat if he had something serious he would call our department. Mayor Sims said if we have a mutual aid agreement with another department we have the possibility of the other department responding to help us with a need if we have one. He is not sure if we can have such an agreement with ISP. Pat said if you have the equipment, personnel, and training and are called and don't respond, he thinks there would be liability. Pat asked Jim McNall if we are covered outside city limits, and he told Pat that we are. Pat said people involved in public safety and people that are involved in an accident are likely to know each other. Pat said he will always do his best to help if he is called. Council would like to discuss this issue with the Commissioners. Attorney Andrakay Pluid said she would like to think about there being some consideration for this and mentioned the dispatch agreement being reduced. Pat does not anticipate being called on many responses. Mayor Sims said his concern is that we are providing services for another entity and the cost should be borne by that entity. Connie asked about the fire that our department responded to near fire station 2. Pat said the Sheriff's Office toned them out for the fire outside city limits. Pat said we responded as mutual aid with Paradise Valley Fire.

City Administrator Mike Klaus gave the administrator report. He played a video of the fire department dancing for a contest for free turnouts for the fire department. Pat explained that the fire department found out about the contest on Friday and the video had to be submitted the next day. Mike gave a report on the Cassia tank project and showed a power point of it. The floor is done and half the walls are complete. He anticipates by the end of May having the tank done. The next power point slide was of the substation project, and there was some phasing and switching done so it is quite a bit more efficient. Mike said the Mill is quite happy about it. The electric crew have been working in the night hours to get some of the transmission upgrades done. The next slide was of the booster pump project near Alderson Lane. The station will be energized tomorrow when the concrete dries. Mike said Riverside Inc. will be up next week with the refurbished parts for unit 2 at the power plant. It is good timing, as this is a good time of year for water flow for producing generation.

Mayor Sims said the economic development coordinator position is being re-advertised and the grant application is being prepared.

Dave Walter is the new urban renewal area (URA) chairman and they will meet with Shopko on their project. David said there is a bill that passed the legislature where there cannot be a majority of city councilmen on the URA board, so there can be two. The legislation says that board members can be elected.

Connie Wells moved to add a late agenda item to consider the pay request for the unit 2 project. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the consent agenda. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. The consent agenda contained the following: roll call; approval of accounts payable and payroll; and approval of the March 15, 2016 council meeting minutes and March 29, 2016 special council meeting minutes.

Connie Wells moved to have the second reading of the ordinance amending Title 11, Chapter 2 creating a downtown district by title only. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. Attorney Andrakay Fluid read the ordinance amendment by title only.

Rick Alonzo moved to waive the third reading of downtown district ordinance and adopt Ordinance 553 Amending Title 11, Chapter 2 Creating a Downtown District. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Adam Arthur moved to have the second reading of the ordinance amending Title 11, Chapter 14 Sign Code by title only. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”. Attorney Andrakay Fluid read the ordinance amendment by title only.

Ron Smith moved to waive the third reading of sign code ordinance amendment and adopt Ordinance 554 Amending Title 11, Chapter 2 Sign Code. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Mike Klaus agrees with the pay request application for S&L Underground for the Cassia water tank and recommends payment. Connie Wells moved to approve pay request #4 for S&L Underground and authorize Mayor to sign the grant paperwork. Rick Alonzo seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Adam Arthur moved to approve the special event permit for Boundary Community Hospital for the Fun Run and Health Fair on May 14, 2016. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Connie moved to approve the special event permit for the Bonners Ferry Chamber of Commerce for Kootenai River Days on July 9, 2016. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Rick Alonzo moved to approve Resolution 2016-04-01 Authorizing Destruction of Records. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Mike Klaus recommended final payment in the amount of \$17,009.18 to Knight Construction for the Moyie substation project. Ron Smith moved to approve the pay request for Knight Construction for the Moyie substation project. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Mike Klaus said we would like to have a switch on the Katka tap to isolate our system from the Bonneville Power Administration (BPA) leg if we need to. Mike said the switch cost is about \$10,000 and he anticipates another \$15,000 for the structure to get it installed. Mike explained how the Pascor switch works. Mike said this isolates parts of the system to help identify problems. The Pascor switch will be installed where we have access and our line meets BPA. Rick Alonzo moved to approve purchase of the Pascor switch. Ron Smith seconded the motion and it passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Connie Wells moved to authorize the Mayor to sign the contract with Bonners Ferry Urban Renewal Agency for document storage. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The group briefly discussed the updated agreement with Eugene Water and Electric. Adam Arthur moved to authorize the Mayor to sign the updated agreement. Connie Wells seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

Lifeguards were discussed. Mike said last year we struggled with getting enough lifeguards to operate the pool. He said Kathy Zech has offered to put on lifeguard certification training in Bonners Ferry at our pool. He is suggesting if we hire lifeguards then at the end of the season we could possibly reimburse them for the certification cost. He is proposing reimbursement for certification and increasing the starting wage from \$7.82 per hour to \$8.00 per hour. Ron Smith thinks this is a good idea. Adam likes the incentive. Connie likes the raise in wages but doesn't think the reimbursement for certification is necessary. All the previous guards have paid that themselves, and it would not take long to recoup the cost of the training. She thinks the pool struggles financially, and this would be another burden to the City. Mike said he was trying to come up with another draw for people to want to come. Mayor Sims said for a reasonable variable expense we could have the pool open more hours and offer more services to the community. Ron Smith moved to increase lifeguard wages from \$7.82 to \$8.00 per hour and reimburse lifeguards hired this year for their certification costs at the end of the season. Rick Alonzo seconded the motion. Adam is concerned about there being a lifeguard shortage again this year. Rick does not think it is necessary to reimburse the returning lifeguards as they already have their certifications and they are getting a raise. Andrakay said the attitudes of high school students are changing and this may be an incentive to get more lifeguards or get them to return. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “no”, Adam Arthur “yes”.

Mike Klaus spoke regarding the work load of the city mechanic. He said Jimmy spends a lot of time at the hydro and has an aptitude for this. He said Jimmy is a great mechanic also. Mike said we have an auction coming up and it would be nice to have a person hired in the \$8.00 an

hour range to come in to help clean vehicles and help with oil changes. Mike thinks this would be good until summer ends. Jimmy said there are small projects that could be worked on. Mike was thinking this would be for one day per week. Ron Smith said there is a shop class and we may be able to get someone from that class. Mayor Sims asked if Jimmy would spend more time supervising than it is worth. Jimmy said there will be some training and supervision but he will work with them. He said cleaning the shop is another project that needs attention. Rick Alonzo asked if we are limiting ourselves by only saying eight hours per week. He said a retired person may be interested. Connie said we have to be concerned about our budget. She said if we are going to do it lets start it out with one day per week. Ron asked about the hiring process. Mike recommends going through the regular advertisement process. Rick Alonzo moved to advertise for an assistant mechanic for eight hours per week for \$8.00 per hour. This position would be through the end of August. Ron Smith seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The pay request for Riverside Inc. for unit 2 repair was recommended for approval by Mike Klaus. Connie Wells moved to approve payment of the pay request for unit 2 rebuild to Riverside Inc. in the amount of \$52,465. Adam Arthur seconded the motion. The motion passed – Ron Smith “yes”, Rick Alonzo “yes”, Connie Wells “yes”, Adam Arthur “yes”.

The meeting adjourned at 8:20 p.m.

David Sims, Mayor

Attest:

Kris Larson, City Clerk